



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

**Board of Health Meeting**  
Monday, February 27, 2017 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, February 27, 2017 at 12:04 PM with a quorum present.

Dr. Hickman, Dr. Fiorentino, Dr. Lakritz and Mayor Bernabei were present. Mr. Wyatt and Ms. Snell arrived at 12:13 PM. Also present were James Adams, Christi Allen, and Robert Knight.

**Approve January 23, 2016 Board of Health Meeting Minutes**

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the January 23, 2017 Board of Health meeting minutes. Motion passed unanimously.

**Approve List of Bills - \$185,505.08**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the list of bills totaling \$185,505.08. Motion passed unanimously.

Mr. Wyatt and Ms. Snell arrived at this time(12:13 PM).

**Executive Session to Discuss the Compensation of a Public Employee and to Discuss Matters Required to be Kept Confidential by Law**

No executive session was held.

**Approve Personnel**

**a. Resignation of Jasmine Long, effective February 9, 2017**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion accept the resignation of Jasmine Long, effective February 9, 2017. Motion passed unanimously.

**b. Family & Medical Leave Act/Medical Leave of Absence for Lashelle Clifford**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve extending Lashelle Clifford's Family & Medical Leave Act/Medical Leave of Absence from March 2, 2017 through November 21, 2017. Motion passed unanimously.

**c. Tuition Reimbursement for Colton Masters in the Amount of \$400.00, in accordance with Provision 207.13 of the Canton City Health Code**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve tuition reimbursement for Colton Masters in the amount of \$400.00, in accordance with provision 207.13 of the Canton City Health Code. Motion passed unanimously.

**Approve Resolutions**

**2017-04 Authorization on Bloodborne Pathogen Reduction Program**

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve resolution 2017-04 authorizing the Bloodborne Pathogen Reduction Program. Motion passed unanimously.

**2017-05 Authorization to Submit Application for PHAB Accreditation**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve resolution 2017-05 authorizing the submission of an application for PHAB accreditation. Motion passed unanimously.

**2017-06 Approval of Health Department Core Competencies**

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Mr. Wyatt moved and Ms. Snell seconded a motion to approve resolution 2017-06 approving Health Department Core Competencies. Motion passed unanimously.

**Approve Recommendations of the Hearing Officer for February 27, 2017 Hearings**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the hearings held on February 27, 2017. Motion passed unanimously.

**Approve Grant Awarded by AIDS Healthcare Foundation to Reduce the Incidence of Communicable Disease by Intravenous Drug Users and to Improve Public Safety by Decreasing the Number of Improperly Discarded Syringes in the Amount of \$24,746.50.**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve a grant awarded by AIDS Healthcare Foundation to reduce the incidence of communicable disease by Intravenous drug users and to improve public safety by decreasing the number of improperly discarded syringes in the amount of \$24,746.50. Motion passed unanimously.

**Approve Agreement with Republic Steel for the Air Pollution Control Division to Provide Ambient Air Monitoring Services**

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve an agreement with Republic Steel for the Air Pollution Control Division to provide ambient air monitoring services. Motion passed unanimously.

**Approve Draft Letter from Board of Health to Canton City Law Director**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the letter pending revisions suggested by the board. Motion passed unanimously.

**Discussion of a Proposal to Revise the Canton City Health Code to Include a Provision for Employees to Reimburse Training Costs if an Employee Voluntarily Terminates Their Employment Within Two Years After Probation**

The Board of Health discussed with Terri Dzienis a proposal to revise the Canton City Health Code to include a provision for employees to reimburse training costs if an employee voluntarily terminates their employment within two years after probation. The board supported the concept but suggested that the proposal needed some revisions.

**Approve Travel Authorization**

- a. Linda Morckel, APC Monitoring & Inspections Supervisors, for Travel from 3/21/17 to 3/23/17, Region 5 Air Monitoring QA Meeting in Chicago, Illinois at a Cost not to Exceed \$823.75 (2331)
- b. Jennifer Hayden, WIC Breastfeeding Coordinator, for Travel from 3/17/17 to 3/18/17, OLCA 25<sup>th</sup> Annual Breastfest Conference in Columbus, Ohio at a Cost not to Exceed \$490.10 (2316)

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the above out of district travel. Motion passed unanimously.

**Acceptance of Division Reports**

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Mr. Wyatt congratulated the division on receiving a grant.
- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – It is norovirus season. Also, there was recently a norovirus/rotavirus outbreak at a local daycare.
- e. Environmental Health – Nothing additional to report.
- f. Air Pollution Control – The division had their best permit issuance month so far.

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- g. Vital Statistics – The division no longer registers most birth and death certificates since this is done electronically.
- h. Fiscal – There are indications that our budget will be approved.
- i. Health Commissioner – There are several lead cases still open from 2011. It's possible this is due to a problem with referrals from the state.
- j. Accreditation Team – The department will be submitting our statement of intent to apply to PHAB.
- k. Quality Improvement – Two projects have been chosen. Details are available on the department's website and Facebook pages.

Mr. Wyatt moved and Ms. Snell seconded a motion to accept the Division reports. Motion passed unanimously. Dr. Hickman was not present for this vote.

**Other Business**


The all-staff meeting is scheduled for November 1, 2017. The department will be closed that day and board members are invited to attend.

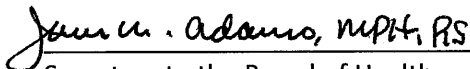
**Announcement of Next Meeting: Monday, March 13, 2017 at 12:00 PM**

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, March 13, 2017 at 12:00 PM.

**Adjourn**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:40 PM.

  
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President of the Board of Health

  
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Secretary to the Board of Health

March 13, 2017  
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Date of Approval